

### Electronic Invoicing SMARTER, GREENER, FASTER



### SWITCHING TO E-INVOICING IS EASY

- Send your invoice in PDF or TIF format
- One complete invoice with all supporting documents as one file
- Use alphanumeric file names without special characters
- Email the file to our dedicated mailbox (see next page) or submit it via website
  - Check that the invoice information is aligned with **Clariant requirements**

### WHERE DO I SEND MY INVOICE?

- All mailbox addresses are published **on our website**. Please note: these mailboxes are no-reply
- Invoices can also be submitted directly via our website
- Mailboxes are also stated on the purchase order

#### BENEFIT FROM OUR IMPROVED PROCESS



- Accelerate invoice processing time
- Confirmation of receipt
- Save money by avoiding postal services
- Help support the environment
- Sending invoices to our mailbox or via the website is free of charge

P

 $\checkmark$ 

For further information or questions please contact the Accounts Payable Service Desk or go to **clariant.com/invoicing**!



# Electronic Invoicing MAILBOXES

BENELUX	Clariant SE, Belgian Branch	EUBE	EUBE.Payables@clariant.com
	Clariant SE, Branche Nederland	EUNL	EUNL.Payables@clariant.com
GERMANY	Clariant Verwaltungsgesellschaft GmbH	DE00	DE00.Payables@clariant.com
	Navigance GmbH	DE51	DE51.Payables@clariant.com
	Clariant Produkte (Deutschland) GmbH	DE71	DE71.Payables@clariant.com
	Global Amines Germany GmbH	DEW1	DEW1.Payables@clariant.com
	Clariant SE	EUDE	EUDE.Payables@clariant.com
	Clariant Plastics & Coatings (Deutschland) GmbH	DE77	DE77. Payables@clariant.com
FRANCE	Clariant SE, Succursale France	EUFR	EUFR.Payables@clariant.com
	Clariant Services (France) SA	FR70	FR70.Payables@clariant.com
	Clariant Production (France) SAS	FR71	FR71.Payables@clariant.com
UK & IRELAND	Clariant SE, UK Branch	EUGB	EUGB.Payables@clariant.com
	Clariant Oil Services UK LTD	GB04	GB04.Payables@clariant.com
	Clariant Service UK LTD	GB70	GB70.Payables@clariant.com
	Clariant Production UK LTD	GB71	GB71.Payables@clariant.com
	Clariant Distribution UK Ltd	GB72	GB72.Payables@clariant.com
AUSTRIA	Clariant Plastics & Coatings (Österreich) GmbH	AT01	AT01.Payables@clariant.com
	Clariant SE, Zweigniederlassung Österreich	EUAT	EUAT.Payables@clariant.com
POLAND	Clariant Poland Sp. z o.o	PL05	PL05.Payables@clariant.com
	Clariant Services (Poland) Sp. z o.o.	PL06	PL06.Payables@clariant.com
ROMANIA	Clariant Products RO SRL	RO01	RO01. Payables@clariant.com
	Clariant Advanced Biofuels SRL	RO02	RO02.Payables@clariant.com



# Electronic Invoicing MAILBOXES

SWITZERLAND	Clariant AG	CH01	CH01.Payables@clariant.com
	Clariant Consulting AG	CH04	CH04.Payables@clariant.com
	Clariant Produkte (Schweiz) AG	CH30	CH30.Payables@clariant.com
	Clariant Additives (Switzerland) AG	CH77	CH77.Payables@clariant.com
	Clariant International AG	CH79	CH79.Payables@clariant.com
	Clariant SE, Schweiz	EUCH	EUCH.Payables@clariant.com
NORDICS	Clariant SE, Filial Sverige EUSE	EUSE	EUSE.Payables@clariant.com
	Clariant Oil Services Scandinavia AS	NO04	NO04.Payables@clariant.com
	Clariant Danmark, Filial af Clariant SE, Tyskland	EUDK	EUDK.Payables@clariant.com
	Clariant SE, Sivuliike Suomessa	EUFI	EUFI.Payables@clariant.com
	Clariant Production Sweden AB	SE71	SE71. Payables@clariant.com
SPAIN	Clariant Ibérica Producción S.A.	ES71	ES71. Payables@clariant.com
	Clariant SE, Sucursal en España	EUES	EUES.Payables@clariant.com
PERU	Clariant (Perú) S.A.	PE02	PE02.payables@clariant.com
	Minera Doña Herminia S.A.	PE05	PE05.payables@clariant.com
	Clariant Plastics & Coatings S.A.C.	PE08	PE08.payables@clariant.com
ARGENTINA	Clariant (Argentina) S.A.	AR01	AR01.Payables@clariant.com
AUSTRALIA	Clariant (Australia) Pty Ltd	AU01	AU01.Payables@clariant.com
	Clariant Plastics & Coatings Australia Pty Ltd	AU05	AU05.Payables@clariant.com



## Electronic Invoicing MAILBOXES

CANADA*	Clariant (Canada) Inc.	CA01	CA.Payables@clariant.com
SINGAPORE	Clariant (Singapore) Pte Ltd	SG01	SG01.Payables@clariant.com
	Clariant South East Asia Pte Ltd	SG05	SG05.Payables@clariant.com
SOUTH AFRICA	Clariant Southern Africa (Pty) Ltd	ZA08	ZA08.Payables@clariant.com
	Clariant Sasol Catalysts (Proprietary) Limited	ZA09	ZA09.Payables@clariant.com
USA*	Clariant Corporation	US01	US.Payables@clariant.com
SOUTH AFRICA	Clariant South East Asia Pte Ltd Clariant Southern Africa (Pty) Ltd Clariant Sasol Catalysts (Proprietary) Limited	SG05 ZA08 ZA09	SG05.Payables@clariant.com ZA08.Payables@clariant.com ZA09.Payables@clariant.com